

**IN THE 17<sup>TH</sup> JUDICIAL CIRCUIT COURT  
CASS COUNTIES, MISSOURI**

**Administrative Order 2020 – 0316b**

**ORDER**

**WHEREAS**, the Centers for Disease Control and Prevention have declared that the outbreak of COVID-19 is a worldwide pandemic, and the President of the United States of America and the Governor of the State of Missouri have declared a state of emergency;

**WHEREAS**, the Missouri Supreme Court has instructed courts in this state to “prepare for potential infection in their community”;

**WHEREAS**, the Missouri Supreme Court has directed its courts to “consider strategies to prevent the spread of respiratory germs into, within, and between facilities.”

**IT IS HEREBY ORDERED**, effective Monday, March 16, 2020, and until further order of this Court, that

The following persons shall not enter the Cass County Justice Center in Cass County, Missouri:

- Persons who have traveled to any foreign county within the last 14 days;
- Persons who reside or have had close contact with someone who has travelled to any foreign country within the last 14 days;
- Persons who have been asked to self-quarantine by any doctor, hospital or health agency;
- Persons who have been diagnosed with, or have had contact with, anyone who has been diagnosed with COVID-19; and
- Persons with unexplained fever, cough or shortness of breath.

Anyone attempting to enter in violation of these protocols will be denied entry by the Court Security Officer. Individuals not authorized to enter the premises because of the restrictions listed above are provided the following contact information to have remote access to the administration of justice:

**PHONE NUMBER 816-380-8227**

**OR MORE INFORMATION AT:**

**CASSCOUNTY.COM Website, Elected Officials, Circuit  
Courts**

Any attorney or party shall promptly notify opposing counsel and the court if they reasonably suspect that a participant in any proceeding authorized by this Court Administrative Order 2020-0316b may come within any of the above listed categories.

If you have a scheduled appointment or you are otherwise required to appear at one of the offices or divisions of this courthouse in Cass County, Missouri, and you are unable to appear because of the restrictions listed above, you should proceed as follows;

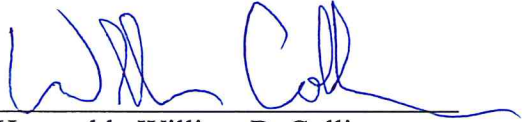
- If you are represented by an attorney, please contact your attorney;
- If you are an attorney scheduled to appear in Court before a Circuit or Associate Circuit Judge, please contact the Division Clerk directly or contact the Circuit Clerks Office at 816-380-8227;
- If you need information about the status of your case, please consult Casenet or contact the Circuit Clerk's Office at 816-380-8227;
- If you are a prospective Juror, please contact the Jury Phone line: 816-380-8202;
- If you are seeking an Order of Protection regarding adult/child abuse: contact 816-380-8227;
- If you are scheduled to meet with a Probation Officer, please contact Probation and Parole in Belton, Missouri at 816-322-1166;
- For Cass County Prosecuting Attorney matters, please contact them at 816-380-8250.

These restrictions will remain in place temporarily until it is determined to be safe to remove them. People who think they may have been exposed to COVID-19 should contact their healthcare provider immediately.

If you have any questions as to this Administrative Order, please contact the Circuit Clerk of Cass County, Missouri, Kim York, at 816-380-8227.

**IT IS SO ORDERED.**

3-16-20  
Date

  
Honorable William B. Collins  
Presiding Judge of the 17<sup>th</sup> Judicial Circuit