

**IN THE CIRCUIT COURT OF CASS COUNTY, MISSOURI
PROBATE DIVISION IV**

ADMITTING A WILL TO PROBATE – ITEMS REQUIRED FOR FILING

- Photocopy of Decedent's Death Certificate (certified copy is not required)
- ORIGINAL of Will must be submitted to the Court
- Probate Division Party Information Sheet must be completed in full (form is attached hereto)
- Statement as to Death and Presentment of Instrument in Writing for Probate (form is attached hereto)
- Filing fee in the amount of \$56.50

If you are requesting that a Will be admitted to probate pro se (without an attorney), you are required to follow all of the rules and requirements that attorneys follow. The Court and Court Clerks are prohibited from giving any legal advice. If you need assistance in completing the above requirements pro se, you will need to seek the advice of an attorney.

MAILING ADDRESS:

Clerk of the Circuit Court
ATTENTION: Probate
2501 W. Mechanic Email:
Harrisonville, Mo 64701

Phone: 816-380-8217
Division Fax: 816-380-8215
cass.div4@courts.mo.gov

**IN THE CIRCUIT COURT OF CASS COUNTY, MISSOURI
PROBATE DIVISION**

**PROBATE DIVISION PARTY INFORMATION SHEET
PLEASE PRINT**

DECEDENT:

Last Name: _____ First Name: _____ Middle Name: _____

Address: _____

City: _____ State: _____

Phone Number: _____

Date of Birth: _____ SSN: _____

PETITIONER (person filing the Will):

Last Name: _____ First Name: _____ Middle Name: _____

Address: _____

City: _____ State: _____

Phone Number: _____

Date of Birth: _____ SSN: _____
